ISP 490
Catalog Designation for Graduation Requirements

PURPOSE

Designates which catalog will be followed for degree and Certificate requirements.

SUMMARY

Students will indicate the catalog year they are requesting on their Petition for Graduation.

STANDARD

1. Students will be evaluated for degree and/or certificate requirements under the current catalog year unless a request for a prior catalog year is indicated on the student's petition for graduation. A catalog year is based on Clackamas Community College's academic year. (Summer through Spring term, e.g. Summer 2014 through Spring 2015.)

2. Students may request to be evaluated for degree and/or certificate requirements from a prior year catalog provided all of the following conditions have been met:
   a. The prior catalog cannot be more than five years old: e.g. for the 2016-17 academic year the oldest catalog that can be used is the 2011-12 catalog; and
   b. Students must have earned at least one college credit at CCC during the catalog year selected.

3. Exceptions to this standard may be extended from five to six years if the following conditions are met:
   a. Student shows active progress toward program completion
   b. The student must complete the program by the end of the spring term of the sixth year (e.g. for the 2016-17 academic year the extended catalog year that must be used is the 2010-11 catalog; and the program must be completed by Spring 2017)
      i. If the student does not complete their program by the spring term of the sixth year the student will be evaluated for degree and/or certificate requirements under the current catalog year
   c. Exception is approved by the appropriate dean.

REVIEW HISTORY

ISP Committee	Updated format	August 3, 2016
College Council	Reviewed	February 6, 2015
College Council	Reviewed	March 3, 2006
College Council	Reviewed	April 27, 1999